



Maintenance Handyperson Apprentice

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Summary of the role:	<p>St Benedict's School Ealing, is a well-respected school with a variety of buildings, from historic 1920s structures to modern, eco-friendly ones. We are looking for a dedicated Maintenance Handyperson Apprentice to help keep our school in excellent condition while gaining hands on experience.</p> <p>The Maintenance Handyperson Apprentice will assist in a range of tasks to maintain and repair our school buildings while learning from experienced professionals. This is a great opportunity for someone interested in starting a career in maintenance and property care. The ideal candidate is enthusiastic, willing to learn, and has a basic understanding of general trades like painting, carpentry, plumbing, and property maintenance.</p>
Reporting: to:	Estates Maintenance Foreman
Main Duties and Responsibilities:	<ul style="list-style-type: none">- Hours of work – Monday to Friday 7.30am to 4.30pm with 1 hour for lunch and morning and afternoon break of 15 minutes each- General Maintenance – Assist with routine repairs and upkeep of school buildings.- Painting and Decorating – Assist with painting and decorating projects to keep the school looking good.- Carpentry – Assist with fixing and maintaining doors, windows, furniture and other wooden items.- Plumbing – Learn to handle basic plumbing tasks like fixing leaks and unblocking drains.



<p>Main Duties and Responsibilities continued:</p>	<ul style="list-style-type: none"> - Property Maintenance – Assist taking care of the school grounds and handle seasonal tasks like snow removal and leaf raking. - Safety Compliance - Ensure all work follows health and safety guidelines. - Emergency Repairs – Learn to respond quickly to urgent repair needs and assist in fixing problems efficiently. - Problem Solving – Assist in identify maintenance issues, coming up with solutions and assist in making effective repairs. - Preventative Maintenance – Assist with regular inspections to prevent issues before they arise. - Collaboration - Work well with school staff and outside contractors. - Willingness to Learn and Adapt - Stay open to learning new maintenance techniques and skills. - The essence of working within any successful team revolves around enthusiasm and willingness to co-operate wherever necessary within the team. The above points outline the principal duties involved. Carry out other duties as reasonably required or requested.
<p>Safeguarding responsibilities</p>	<p>Promote and safeguard the welfare of children and young persons with whom you come into contact.</p>

<p>Person Specification</p>			
	<p>Essential <i>These are qualities without which the applicant could not be appointed.</i></p>	<p>Desirable <i>These are extra qualities which can be used to choose between applicants who meet all the essential criteria.</i></p>	<p>Method of Assessment</p>



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Qualifications	Must be able to demonstrate literacy and numeracy skills. Interest in Maintenance - A strong interest in maintenance work and a desire to learn about general trades.	Minimum of GCSE's or equivalent	Production of the applicant's certificates. Discussion at interview. Independent verification of qualifications.
Experience:		Experience of painting, carpentry, plumbing and general maintenance.	Contents of the application form. Interview. Professional references.
Skills		Basic Skills of painting, carpentry, plumbing and general maintenance.	Contents of the application form. Interview. Professional references.
Knowledge		Knowledge of basic trades like painting, carpentry, plumbing and general maintenance. Problem Solving – Willingness to learn how to think on your feet and solve problems.	Contents of the Application Form. Interview. Professional references.



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<p>Personal competencies, qualities, attitude and behaviours</p>	<p>Professionalism - reliability, eager to learn, able to work independently and as part of a team.</p> <p>Communication - Good communication and interpersonal skills.</p> <p>Polite and helpful.</p> <p>Physical Stamina - Ability to perform physically demanding tasks, including lifting and carrying, working in different weather conditions and working at height.</p> <p>Safeguarding - promotes the welfare of children and young people</p>	<p>Adaptability - Willing to learn new skills and adapt to changing maintenance practices.</p>	<p>Contents of the Application Form</p> <p>Interview</p> <p>Professional references</p>
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Holiday – 35 days per year (including the working days between Christmas and the New Year) plus the bank holidays

School lunches are provided free of charge during term time.



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